

BERWYN FIRE DEPARTMENT
6700W. 26TH STREET
BERWYN, IL. 60402

BERWYN FIRE DEPARTMENT
APPLICANT CHECK LIST

- ☐ APPLICATION.
- ☐ BIRTH CERTICATES (COPY).
- ☐ HIGH SCHOOL DIPLOMA OR G.E.D.,
CERTIFICATE (COPY).
- ☐ DRIVERS LICENSE (COPY).
- ☐ PARAMEDIC CERTIFICATION (COPY).
- ☐ CPAT CARD (VALID COPY).
- ☐ (OSFM IL.) FIRE FIGHTER 2 CERTIFICATION (COPY)
- ☐ CERTIFIED CHECK / MONEY ORDER.

PRINT NAME

SIGNATURE

CONTACT PHONE NUMBERS.
HOME: CELL:

POSITION AVAILABLE

THE BERWYN BOARD OF FIRE AND POLICE COMMISSIONERS WILL ACCEPT APPLICATIONS FOR THE POSITION OF FIREFIGHTER/PARAMEDIC WITH THE BERWYN FIRE DEPARTMENT. APPLICATIONS ARE AVAILABLE IN THE LOWER LEVEL AT THE FIRE DEPARTMENT RECEPTION DESK, IN BERWYN CITY HALL LOCATED AT 6700 W. 26TH STREET, BERWYN, ILLINOIS 60402. APPLICATIONS WILL BE MADE AVAILABLE AUGUST 16, 2010 TO AUGUST 27, 2010 BETWEEN THE HOURS OF 9:00 A.M. TO 4:00 P.M. MONDAY THRU FRIDAY, OR ONLINE AT www.berwyn-il.gov. APPLICATIONS MUST BE **RETURNED TO THE FIRE DEPARTMENT RECEPTION DESK AT BERWYN CITY HALL, IN PERSON BY 4:00 P.M. ON AUGUST 27, 2010**, WITH A \$50.00 NON-REFUNDABLE CERTIFIED CHECK OR MONEY ORDER MADE PAYABLE TO THE CITY OF BERWYN. **NO EXCEPTIONS.** NO MAIL-IN OR E-MAIL APPLICATIONS WILL BE ACCEPTED. ALL APPLICANTS MUST ATTEND A MANDATORY ORIENTATION SESSION ON TUESDAY SEPTEMBER 7, 2010 AT BERWYN POLICE STATION, 6401 W. 31ST, BERWYN, ILLINOIS. APPLICANTS SHOULD ATTEND WITH A SPOUSE OR CLOSE FAMILY RELATIVE. DOORS OPEN AT 6:00 P.M. AND DOORS CLOSE AT 7:00 P.M. FAILURE TO ATTEND ORIENTATION DISQUALIFIES APPLICANT FROM FURTHER CONSIDERATION.

QUALIFICATIONS

MUST BE LAWFULLY ELIGIBLE FOR EMPLOYMENT IN THE UNITED STATES.
MUST BE 21 YEARS OF AGE BUT NOT HAVE REACHED THEIR 35TH BIRTHDAY AT THE TIME OF FINAL POSTING.
MUST HAVE THE ABILITY TO SPEAK, READ, WRITE, AND UNDERSTAND ENGLISH.
MUST HAVE HIGH SCHOOL EDUCATION OR EQUIVALENT CREDIT.
MUST SUPPLY COPY OF CURRENT DRIVER'S LICENSE.
MUST HAVE ILLINOIS FIREFIGHTER TWO CERTIFICATION AND SUBMIT A COPY OF THE CERTIFICATE.
MUST BE A LICENSED EMT-P THROUGH THE ILLINOIS DEPARTMENT OF PUBLIC HEALTH BY FEBRUARY 19, 2011, AND ABLE TO GAIN APPROVAL INTO LOYOLA EMS SYSTEM AT THE TIME OF HIRING.
MUST PASS A WRITTEN TEST, MEDICAL EXAMINATION AND DRUG TESTING, BACKGROUND & SECURITY INVESTIGATION, PSYCHOLOGICAL ASSESSMENT AND ORAL INTERVIEW
MUST BE RESIDENT OF COOK, DUPAGE, KANE, LAKE, MC HENRY, OR WILL COUNTY, ILLINOIS. AT TIME OF EMPLOYMENT
A VALID CPAT REGISTRATION WILL BE REQUIRED AS LONG AS IT WAS OBTAINED WITHIN ONE YEAR OF 02/19/2011.

BENEFITS

PENSION, HEALTH AND LIFE INSURANCE, VACATION AND SICK LEAVE BENEFITS.
STARTING SALARY-\$52,820

THE CITY OF BERWYN IS AN EQUAL OPPORTUNITY EMPLOYER.

IMPORTANT TESTING DATES

DATE	EVENT	LOCATION
August 16, 2010	Application Pick up Hours 9:00am to 4:00pm. Online @ www.Berwyn-il.gov	Berwyn City Hall Fire Station 3 (Basement of City Hall) 6700 W. 26 th St. Berwyn Il 60402
August 27, 2010	Application Due in NO EXCEPTIONS!	Berwyn City Hall Fire Station 3 (Basement of City Hall) 6700 W. 26 th St. Berwyn Il 60402
September 7, 2010	ORIENTATION	Berwyn Police Department Community Room 6401 W. 31 st St Berwyn, IL.60402
By February 19, 2011 MUST HAVE A VALID CPAT CARD BY FEBRUARY 19, 2011 MUST HAVE AN EMT-P LICENSE THROUGH IL DEPT OF PUBLIC HEALTH BY FEBRUARY 19, 2011. ONCE HIRED, MUST PASS LOYOLA EMS SYSTEM ENTRY EXAM IF NOT IN SYSTEM MUST HAVE ILLINOIS OFFICE OF THE STATE FIRE MARSHAL FIREFIGHTER II CERTIFICATION BY FEBURARY 19, 2011 NO EXCEPTIONS!		
February 19, 2011	Physical Agility test Begins at 9:00 am. Doors open at 8:00 am for Registration 100 ft. Aerial Climb & Maze	Morton West High School Field House 2400 S. Home Ave Berwyn, IL 60402
February 19, 2011	Written Exam 1:00 pm.	Berwyn Police Department 6401 W. 31 st Berwyn, IL. 60402
1st & 2 nd Week March 2010	Oral Interviews Scheduled	Berwyn Police Department